



Erasmus+ Programme
Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility
Inter-institutional agreement 2021/2022-2022/2023
between programme countries
Minimum requirements

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

University of Coimbra	P COIMBRA01	Prof. Doutor João Nuno Calvão da Silva Vice-Rector for External Relations and Alumni Phone: +351 239 857 003, Fax: +351 239 857 002 Email: vr.jncalvao@uc.pt	Website: http://www.uc.pt/en/driic
		Mrs. Liliana Moreira Head of Unit ERASMUS Institutional Coordinator DRI - International Relations Unit Phone: +351 239 857 003, Fax: +351 239 857 002 Email: dri@uc.pt	Website: http://www.uc.pt/en/driic Information for Incoming students: http://www.uc.pt/en/driic/mobilidade/in/
Alexandru Ioan Cuza University of Iasi	RO IASI02	Prof. dr. Daniela Cojocaru Vice-Rector for International Relations Erasmus Institutional Coordinator	www.uaic.ro
		Alexandra Teodorescu Erasmus+ Office Bd. Carol I no. 11, Iasi 700506, Romania Tel. +40 232 201021 alexandra.teodorescu@uaic.ro	Erasmus incoming students: http://www.uaic.ro/uaic/bin/view/Cooperation/incomingstudents
Friedrich Schiller University Jena	D JENA01	Mrs. Jana Blumenstein ERASMUS Institutional Coordinator International Office Fuerstengraben 1, 07743 Jena, Germany Phone: +40 36419401511 Email: jana.blumenstein@uni-jena.de	https://www.uni-jena.de/en/studies-international.html
University of Pavia	I PAVIA01	Silvia Massara International Relations office Corso Strada Nuova 65, 27100 Pavia, Italy Tel: +390382984217	https://internazionale.unipv.eu/en/mobility/

		erasmus@unipv.it	http://www-4.unipv.it/offertafornativa/portale/ricerca_insegnamenti.php?lingua=2
University of Poitiers	F POITIER01	Christine Fernandez-Maloigne Vice-rector for International Relations	http://www.univ-poitiers.fr/formation/nos-formations/
		Jean-Marie Pincemin Head of Office International Relations Office Hôtel Chaboureau 49 Place Charles de Gaulle Bat. E11, TSA 51133, 86073 Poitiers Cedex 9 Tel. + 33 (0)5 49 45 30 00 ri@univ-poitiers.fr	
University of Salamanca	E SALAMAN02	Dr. Efreem Yildiz Sadak Vice-Rector for International Relations	http://www.usal.es
		International Relations Office Benedicto XVI, 22, 1ª Planta 37008 Salamanca (Spain) Tf: +34 923294426 erasmus@usal.es	https://rel-int.usal.es/es/# https://rel-int.usal.es/es/proyectos/ec2u-european-campus-of-city-universities
University of Turku	SF TURKU01	Janne Loikkanen Head of International Mobility Main Building FI-20500 Turku Finland Tel. +358 400 654 543 janne.loikkanen@utu.fi	www.utu.fi/exchange

B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year. Mobility numbers in each specific academic field will be subject to prior approval of the hosting department.

Student Mobility (SMS)

P COIMBRA01	RO IASIO2	0111	Education science	1 st , 2 nd , 3 rd	20	20
	D JENA01	0215	Arts (Art Studies)			
	I PAVIA01	0222	History and archaeology (includes Art History)			
	F POITIER01	0231	Language acquisition			
	E SALAMAN02	0232	Literature and linguistics			
	SF TURKU01	0311	Economics			
		0312	Political Sciences and civics			
		0313	Psychology			
		0314	Sociology and cultural studies			
		0321	Journalism and Information			
		0413	Business and administration			
		0421	Law			
		0511	Biology			
		0512	Biochemistry			
		0521	Environmental sciences			

		0533 0541 0611 071 072 0731 0912 0916 1014 1015 0988 0788	Physics Mathematics Computer Use Engineering and engineering trades Manufacturing and processing Architecture and town planning Medicine/Dental Studies Pharmacy Travel, tourism and leisure Sports Inter-disciplinary programme in Health and Welfare Inter-disciplinary programme in Engineering, Manufacturing and Construction			
RO IASIO2	P COIMBRA01 D JENA01 I PAVIA01 F POITIER01 E SALAMAN02 SF TURKU01	011 0211 022 023 031 0321 041 042 051 052 053 054 061 0724 0915 092 1014 1015 0988 0788	Education Audio-Visual techniques and media production Humanities Languages Social and behavioural sciences Journalism and reporting Business and administration Law Biological and related sciences Environment Physical sciences Mathematics and statistics Information and Communication Technologies (ICTs) Mining and extraction Therapy and rehabilitation Welfare Sports Travel, tourism and leisure Inter-disciplinary programme in Health and Welfare Inter-disciplinary programme in Engineering, Manufacturing and Construction	1 st , 2 nd , 3 rd	20	20
D JENA01	P COIMBRA01 I PAVIA01 F POITIER01 E SALAMAN02 SF TURKU01 RO IASIO2	0111 0215 0219 0221 0222 0223 0229 0231 0232 0288 0312 0313 0314 0321	Education science Music and performing arts Arts Religion and theology History and archaeology Philosophy and ethics Humanities (except languages) Language acquisition Literature and linguistics Arts and humanities, inter-disciplinary Political sciences and civics Psychology Sociology and cultural studies Journalism and reporting	1 st , 2 nd , 3 rd	20	20

		0419 0421 0511 0512 0519 0521 0531 0532 0533 0549 0611 0619 0722 1014 0988 0788	Business and Administration Law Biology Biochemistry Biological and related sciences Environmental sciences Chemistry Earth sciences Physics Mathematics and statistics Computer use Information and Communication Technologies Materials Sciences Sports Inter-disciplinary programme in Health and Welfare Inter-disciplinary programme in Engineering, Manufacturing and Construction			
I PAVIA01	P COIMBRA01 RO IASIO2 D JENA01 F POITIER01 E SALAMAN02 SF TURKU01	021 022 023 031 032 041 042 051 052 053 0532 054 061 071 073 091 0988 0788	Arts Humanities Languages Social and behavioural sciences Journalism and information Business and Administration Law Biological and related sciences Environment Physical sciences Earth sciences Mathematics and statistics Information and communication Technologies (ICTs) Engineering and engineering trades Architecture and construction Health Inter-disciplinary programme in Health and Welfare Inter-disciplinary programme in Engineering, Manufacturing and Construction	1 st , 2 nd , 3 rd	20	20
F POITIER01	P COIMBRA01 RO IASIO2 D JENA01 I PAVIA01 E SALAMAN02 SF TURKU01	011 02 031 04 05 061 071 091 1014 0988 0788	Education Arts and humanities Social and behavioural sciences Business, administration and law Natural sciences, mathematics and statistics Information and Communication Technologies (ICTs) Engineering and engineering trades Health Sports Inter-disciplinary programme in Health and Welfare	1 st , 2 nd , 3 rd	20	20

			Inter-disciplinary programme in Engineering, Manufacturing and Construction			
E SALAMAN02	P COIMBRA01 RO IASIO2 D JENA01 I PAVIA01 F POITIER01 SF TURKU01	011 0211 022 023 031 032 041 042 0511 0521 0532 0533 054 061 071 0915 092 1014 1015 1022 0988 0788	Education Audio-Visual techniques and media production Humanities Languages Social and behavioural sciences Journalism and information Business and administration Law Biology Environmental sciences Earth sciences Physics Mathematics and statistics Information and Communication Technologies (ICTs) Engineering and engineering trades Therapy and rehabilitation Welfare Sports Travel, tourism and leisure Occupational health and safety Inter-disciplinary programme in Health and Welfare Inter-disciplinary programme in Engineering, Manufacturing and Construction	1 st , 2 nd , 3 rd	20	20
SF TURKU01	P COIMBRA01 RO IASIO2 D JENA01 I PAVIA01 F POITIER01 E SALAMAN02	011 022 023 031 04 042 051 053 054 061 0721 091 092 0988 0788	Education Humanities Languages Social and behavioural sciences Business, administration and law Law Biological and related sciences Physical sciences Mathematics and statistics Information and Communication Technologies (ICTs) Food processing Health Welfare Inter-disciplinary programme in Health and Welfare Inter-disciplinary programme in Engineering, Manufacturing and Construction	1 st , 2 nd , 3 rd	20	20

Staff Mobility for Teaching (STA) and for Training (STT)

P COIMBRA01	RO IASIO2 D JENA01 I PAVIA01 F POITIER01 E SALAMAN02 SF TURKU01	011 021 022 023 031 032 041 042 051 052 053 054 061 071 072 073 091 101 0988 0788	Education Arts (History of Art, Art Studies) Humanities (except Languages) Languages Social and behavioural sciences Journalism and Information Business and administration Law Biological and related sciences Environment Physical sciences Mathematics and statistics Information & Communication Technologies Engineering and engineering trades Manufacturing and processing Architecture and construction Health Personal services Inter-disciplinary programme in Health and Welfare Inter-disciplinary programme in Engineering, Manufacturing and Construction	20	20
RO IASIO2	P COIMBRA01 D JENA01 I PAVIA01 F POITIER01 E SALAMAN02 SF TURKU01	011 0211 022 023 031 0321 041 042 051 052 053 054 061 0724 0915 092 1014 1015 0988 0788	Education Audio-Visual techniques and media production Humanities Languages Social and behavioural sciences Journalism and reporting Business and administration Law Biological and related sciences Environment Physical sciences Mathematics and statistics Information and Communication Technologies (ICTs) Mining and extraction Therapy and rehabilitation Welfare Sports Travel, tourism and leisure Inter-disciplinary programme in Health and Welfare	20	20

			Inter-disciplinary programme in Engineering, Manufacturing and Construction		
D JENA01	P COIMBRA01 I PAVIA01 F POITIER01 E SALAMAN02 SF TURKU01 RO IASIO2	0111 0215 0219 0221 0222 0223 0229 0231 0232 0288 0312 0313 0314 0321 0419 0421 0511 0512 0519 0521 0531 0532 0533 0549 0611 0619 0722 1014 0988 0788	Education science Music and performing arts Arts Religion and theology History and archaeology Philosophy and ethics Humanities (except languages) Language acquisition Literature and linguistics Arts and humanities, inter-disciplinary Political sciences and civics Psychology Sociology and cultural studies Journalism and reporting Business and Administration Law Biology Biochemistry Biological and related sciences Environmental sciences Chemistry Earth sciences Physics Mathematics and statistics Computer use Information and Communication Technologies (ICTs) Materials Sciences Sports Inter-disciplinary programme in Health and Welfare Inter-disciplinary programme in Engineering, Manufacturing and Construction	20	20
I PAVIA01	P COIMBRA01 RO IASIO2 D JENA01 F POITIER01 E SALAMAN02 SF TURKU01	011 021 022 023 031 032 041 042 051 052 053 054 061 071 073	Education Arts Humanities Languages Social and behavioural sciences Journalism and information Business and Administration Law Biological and related sciences Environment Physical sciences Mathematics and statistics Information and communication Technologies (ICTs) Engineering and engineering trades Architecture and construction	20	20

		091 0988 0788	Health Inter-disciplinary programme in Health and Welfare Inter-disciplinary programme in Engineering, Manufacturing and Construction		
F POITIER01	P COIMBRA01 RO IASIO2 D JENA01 I PAVIA01 E SALAMAN02 SF TURKU01	011 02 031 04 05 061 071 091 1014	Education Arts and humanities Social and behavioural sciences Business, administration and law Natural sciences, mathematics and statistics Information and Communication Technologies (ICTs) Engineering and engineering trades Health Sports	20	20
E SALAMAN02	P COIMBRA01 RO IASIO2 D JENA01 I PAVIA01 F POITIER01 SF TURKU01	011 0211 022 023 031 032 041 042 0511 0521 0532 0533 054 061 071 0915 092 1014 1015 1022 0988 0788	Education Audio-Visual techniques and media production Humanities Languages Social and behavioural sciences Journalism and information Business and administration Law Biology Environmental sciences Earth sciences Physics Mathematics and statistics Information and Communication Technologies (ICTs) Engineering and engineering trades Therapy and rehabilitation Welfare Sports Travel, tourism and leisure Occupational health and safety Inter-disciplinary programme in Health and Welfare Inter-disciplinary programme in Engineering, Manufacturing and Construction	20	20
SF TURKU01	P COIMBRA01 RO IASIO2 D JENA01 I PAVIA01 F POITIER01 E SALAMAN02	011 022 023 031 04 042 051 053 054 061 0721 091 092 0988 0788	Education Humanities Languages Social and behavioural sciences Business, administration and law Law Biological and related sciences Physical sciences Mathematics and statistics Information and Communication Technologies (ICTs) Food processing Health Welfare Inter-disciplinary programme in Health and Welfare Inter-disciplinary programme in Engineering, Manufacturing and Construction	20	20

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

P COIMBRA 01		Portuguese	English (where available)	Portuguese: B1 (min) English: B2 (min)	English: B2 (min)
RO IASIO2		Romanian	English (where available)	B1	English B2
D JENA01		German	English (where available)	German: B2 (min) English: B2 (min)	German: B2 (min) English: B2 (min)
I PAVIA01		Italian	English (where available)	B1	B2
F POITIER01		French	English (where available)	B2 (French/English) C1 for Law and Medicine	B2 (French/English)
E SALAMAN02		Spanish		B1 No certificate required	B2 No certificate required
SF TURKU01		Finnish	English	B2	English B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements and information

P COIMBRA01: Master students need to send a bachelor certificate OR a transcript of records with 180 ECTS credits to the Student Exchange Office.

PhD students need to send a master certificate to the Student Exchange Office. PhD students will only receive ECTS credits if they complete courses at the host institution. Therefore, they will not receive any ECTS credits from the host institution for PhD-related research they undertake. The home institution is responsible for accrediting PhD students with ECTS credits for research completed at the host institution.

It is not possible for students to hand-in their final BA-/MA-/PhD-thesis at the host institution. Final theses need to be graded by the home institution.

The University of Coimbra offers counselling for students with disabilities and chronic diseases. We assist with finding suitable accommodation (wheelchair users are advised to apply for accommodation as early as possible), we provide information about public transport, access to health care, and about financial support in case of additional disability expenditure on the part of the student. The Office for Students with Special Needs moreover gives information concerning the accessibility of university

¹For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

buildings and helps to move a class to another room, if needed. Accommodated study and exam conditions, e.g. additional study papers for blind and visually impaired students, or extra time to use technical devices during exams can also be arranged.

Contact: **Support for Students with Special Educational Needs**

Colégio de S. Jerónimo, Largo de D. Dinis, 3000-143 Coimbra

Tel: +351 239 857000, E-mail: nja@sas.uc.pt

http://www.uc.pt/en/sasuc/Quick_search/Integration_Counselling/nee

Incoming teaching staff must be individually accepted by a member of staff of the host Faculty/Department.

Incoming non-teaching staff must be individually accepted by the department/service/unit concerned, based on the proposed working plan and the availability of the aimed host department/service/unit.

RO IASIO2: -

D JENA01:

- Bachelor and Master students wishing to pursue a research project instead of or in addition to taking courses need to draw up a supervision agreement, see <https://www.uni-jena.de/en/guest+studies+application.html> .

PhD students need to contact the FSU Graduate Academy to arrange for a supervisor. The GA will administer their stay and possible enrolment, see <http://www.iga.uni-jena.de/en/welcomeservicedesk.html>

- It is not possible for students to hand-in their final BA-/MA-/PhD-thesis at the host institution. Final theses need to be graded by the home institution.
- Jena University offers counselling for students with disabilities and chronic diseases. We provide information about accommodation opportunities (limited for wheelchair users), public transport, access to health care, accessibility of university buildings, accommodated study and exam conditions.
- Incoming teaching staff must be individually accepted by a member of staff of the host Faculty/Department.
- Incoming non-teaching staff must be individually accepted by the department/service/unit concerned, based on the proposed working plan and the availability of the aimed host department/service/unit.

I PAVIA01: Staff Mobility for Training and for Teaching: The University of Pavia welcomes applications from foreign Staff for a training/teaching period, however it is at the discretion of the department concerned whether or not to accept a staff training visitor.

Applications must be sent at least two months prior to the desired training/teaching period. The training/teaching period cannot be scheduled during Summer (i.e. July-August) in the Academic year.

Students with special needs: a specific office at the University of Pavia (SAISD) takes care of the facilities for students with special needs. It coordinates and monitors all the initiatives relating to the integration of students with disabilities in all aspects of university life, giving them the possibility to attend lessons and laboratory sessions, and to get access to libraries and other university facilities. Contact SAISD on disabili@unipv.it and visit <http://saisd.unipv.it/>

Student mobility for studies:

<https://web.unipv.it/internazionale/international-students/exchange-students/erasmus/erasmus-eu-for-studies/>

F POITIER01:

- PhD students need to send a master certificate to the Student Exchange Office. Each doctoral school will determine the number of ECTS credits attributed to each PhD student according to the number of courses taken and the research undertaken.
- Incoming teaching staff must be individually accepted by a member of staff of the host Faculty/Department.
- Incoming non-teaching staff must be individually accepted by the department/service/unit concerned, based on the proposed working plan and the availability of the aimed host department/service/unit.
- The University of Poitiers offers counselling for students with disabilities and chronic diseases.

For more information contact :

Pôle d'accueil des étudiants en situation de handicap

Bât.A8
 15 rue Theodore Lefebvre TSA 41132
 86073 Poitiers Cedex 9
 Tél : 05.49.36.64.64
 e-mail : accueil.handicap@univ-poitiers.fr

E SALAMAN02:

It is not possible for students to hand-in their final BA-/MA-/PhD-thesis at the host institution. Final theses need to be graded by the home institution.

Master students need to be accepted by the USAL Director of the Master they applied for, according to the number of free places of the Master. They need an acceptance letter of the USAL Director of the Master. Master students only could take courses in one Master.

PhD students need to be accepted by the USAL Director of the Doctorate they applied for, according to the number of free places of the Doctorate. They need an acceptance letter of the USAL Director of the Doctorate. Doctorate students only could take courses in one Doctorate. These students will not receive any ECTS credits from the USAL for PhD-related research they undertake. The home institution is responsible for accrediting PhD students with ECTS credits for research completed at the host institution.

Incoming teaching staff must be individually accepted by a member of staff of the host Faculty/Department.

Incoming non-teaching staff must be individually accepted by the department/service/unit concerned, based on the proposed working plan and the availability of the aimed host department/service/unit.

Support is offered to students and staff with special need or disability. See <http://sas.usal.es>

SF TURKU01: -

MA students who mainly want to write master's thesis during their exchange, will have to take at least half (50%) of the normal amount of courses during their exchange period in Turku.

PhD students will only receive ECTS credits if they complete courses at the host institution. Therefore, they will not receive any ECTS credits from the host institution for PhD-related research they undertake. The home institution is responsible for accrediting PhD students with ECTS credits for research completed at the host institution.

The University of Turku offers counselling for students with disabilities and chronic diseases: Accessibility Planning Officer Paula Pietilä, email: esteet@utu.fi.

Incoming teaching staff must be individually accepted by a member of staff of the host faculty/department.

Incoming non-teaching staff must be individually accepted by the department/service/unit concerned, based on the proposed working plan and the availability of the aimed host department/service/unit.

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

P COIMBRA 01	Deadline to submit online applications: July, 15	Deadline to submit online applications: December, 15
	Course Catalogue: http://www.uc.pt/en/ects/catalogo Academic Calendar: http://www.uc.pt/en/ects/info_inst/calendario_academico/	
RO IASI02	August, 1 st	December, 1 st
D JENA01:	Nominations until 30 June Online application until 15 July	Nominations until 15 December Online application until 15 January
	Further details: https://www.uni-jena.de/en/guest+studies+application.html Course Catalogue: https://www.uni-jena.de/en/gueststudies+courses.html and https://friedolin.uni-jena.de/aisserver/rds?state=user&type=0 Academic Calendar: https://www.uni-jena.de/en/Semestertermine.html	

I PAVIA01	Information on nominated students: 15/06 Applications: 31/06 incoming.erasmus@unipv.it	Information on nominated students: 15/10 Applications: 31/10 incoming.erasmus@unipv.it
F POITIER01	May 1st	November 1st
E SALAMAN02	July 15th	July 15th
	Courses Catalogue: http://www.usal.es/grados http://www.usal.es/masteres https://doctorado.usal.es/es/doctorados	Academic Calendar: http://www.usal.es/ven-a-la-usal#calendario-docente (to be checked with the corresponding International departmental Coordinator; the starting date may vary at some Faculties)
SF TURKU01	April 15th	October 15th

[* to be adapted in case of a trimester system]

P COIMBRA01:

- Partner institutions should send nominations to **Regina Freitas** dri.intstudy@uc.pt
- **Online applications** at: <http://www.uc.pt/en/driic/estudantesIN/CandidatIN/>

RO IASI02:

Partner institutions should send nominations by email to erasmus@uaic.ro

D JENA01:

- Partners should send nominations to: incoming@uni-jena.de
- Information: <https://www.uni-jena.de/en/guest+studies+application.html>

I PAVIA01 will send its decision within 4 weeks by email to incoming.erasmus@unipv.it

E SALAMAN02:

Partner institutions should send nominations by email to erasmus@usal.es

Student's application form: <http://rel-int.usal.es/es/module-variations/estudiantes-extranjeros/becas-erasmus-de-estudios>

SF TURKU01:

- Partners make nominations in SoleMOVE mobility management system by the above mentioned dates. Application deadlines are April 30th and October 31st.
- The University of Turku will send its decision within 6 weeks.

Transcript of Records

A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the end of the exchange period given that the transcript form and all relevant coursework have been submitted by the student.

Termination of the agreement

The inter-institutional agreement may be amended by mutual agreement. The inter-institutional agreement may be terminated by either party. In the event of unilateral termination, a notice of at least one academic year should be given. In the event of such notice being given, all existing commitments to staff or students will be fulfilled. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

P COIMBRA01: http://www.uc.pt/en/ects/info_inst/sg-ma/

ECTS: UC uses ECTS for regular studies, transfer and accumulation. One ECTS credit equals 27 hrs workload. Each degree curriculum has 30 ECTS per semester.

Grades: The UC grading scale runs from 1-20 (20 is the maximum)

Participation: regular attendance is compulsory and a requirement to get the right to sit exams.

RO IASIO2: UAIC uses ECTS for transfer and accumulation. The ECTS credit is a notional, averaged unit of 28 hours of student workload for passing a course (contact hours, any form of individual study). Each degree curriculum has 30 ECTS per semester; each course having 5 ECTS at Bachelor level or between 6-10 ECTS at Master level. Each department individually establishes the number of course credits based on its weight regarding the standard workload students need in order to achieve the expected learning results. Credits are awarded only if the student fulfils all the requirements necessary for passing.

Please visit the UAIC website for further details:

<http://www.uaic.ro/uaic/bin/view/Cooperation/ErasmusRecognitionprocedures>

GRADES: The Romanian grading scale runs from 1 to 10 and the marks have the following meanings: 1-4 fail, 5-6 sufficient, 7 satisfactory, 8 good, 9 very good, 10 excellent. Recommended ECTS grades: 1-4 = F, 5-6 = E, 7 = D, 8 = C, 9 = B, 10 = A.
P stands for Participation, i.e. the student has successfully and regularly attended the course.

D JENA01:

ECTS: FSU Jena uses ECTS for regular studies, transfer and accumulation. One ECTS credit equals 30 hrs workload. Each degree curriculum has 30 ECTS per semester. Students earn credits only for examined workload, not for mere participation, of full modules (5, 10 or 15 credits, depending on module structure).

Grades: The German grading scale runs from 1 (best) to 5 (fail).

Participation: regular attendance is compulsory and a requirement to get the right to sit exams.

IPAVIA01: <https://internazionale.unipv.eu/en/>

F POITIER01:

ECTS credits: UP uses ECTS for transfer and accumulation. We credit the students with 30 ECTS per semester of study, each course/ teaching unit consisting of 6 ECTS at Bachelor and at Master level.

Grades: The French grading scale runs from 1 to 20

Participation to each class is compulsory and a requirement to get the right to sit exams.

E SALAMAN02:

University of Salamanca grading system:

In the Spanish University system, each course unit is graded on a scale from 0 to 10 points, and each numerical grade correspond to a qualitative grade as follows: Suspenso (Fail): 0-4.9 – Aprobado (Pass): 5-6.9 – Notable (Good): 7-8.9 – Sobresaliente (Very Good): 9-10 – Matricula de Honor: A special mention for outstanding performance limited to a maximum of 2 % of students registered in a given course unit group. When a student does not take the corresponding examination or final assessment, this is reflected as No Presentado (Absent). To pass a course unit, a student must receive a grade of at least 5 points out to 10.

SF TURKU01: Credit and grading system: <https://www.utu.fi/en/study-at-utu/academic-matters>.

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

P COIMBRA 01	dri.intstudy@uc.pt DRI - International Relations Unit Phone: +351 239 857 003, Fax: +351 239 857 00	http://www.uc.pt/en/driic/mobilidade/ap/
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RO IASI02	IASI County Immigration Service, str. Mihai Costăchescu nr. 6, Iași Tel.: +40 232 302315 / 302322 Fax. +40 232 302315	http://ori.mai.gov.ro/detalii/pagina/en/Residence-registration/63 http://ori.mai.gov.ro/contact/form/ro/iasi/25
	Erasmus office Alexandru Ioan Cuza University Erasmus@uaic.ro Tel. +40 232 201113	http://www.uaic.ro/uaic/bin/view/Cooperation/registrationpolice
D JENA01:	Friedrich Schiller University Jena International Office incoming@uni-jena.de Tel.: +49 3641 9401525	https://www.uni-jena.de/en/guest+studies+FAQ.html https://www.auswaertiges-amt.de/en/einreiseundaufenthalt/02-lernen-und-arbeiten
I PAVIA01	International Relations office Erasmus Office Corso Strada Nuova 65, 27100 Pavia, Italy Tel: +390382984114 Students: incoming_erasmus@unipv.it For teaching staff: erasmus.staff.mobility@unipv.it	For non-Eu students VISA: https://web.unipv.it/internazionale/international-students/exchange-students/erasmus/erasmus-eu-for-studies/useful-information-before-the-arrival For teaching staff VISA: https://web.unipv.it/internazionale/international-students/visiting-professors And also http://vistoperitalia.esteri.it/home/en
F POITIER01	Erasmus Office Université de Poitiers Hôtel Chaboureau 49 Place Charles de Gaulle Bat. E11, TSA 51133 86073 Poitiers Cedex 9 accueil.international@univ-poitiers.fr	See "Welcome Guide" at https://www.univ-poitiers.fr/souvenir-a-linternational/venir-a-luniversite-de-poitiers/welcome-guide/? sf_s=welcme+guide
E SALAMAN02	International Relations Office e-mail: erasmus@usal.es Tf: +34 923294426	http://rel-int.usal.es/en/students/incoming-students/erasmus-student-mobility-for-studies
SF TURKU01	incoming@utu.fi	https://www.utu.fi/en/study-at-utu/accepted-students/residence-permit

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

P COIMBRA 01	dri.intstudy@uc.pt DRI - International Relations Unit Phone: +351 239 857 003, Fax: +351 239 857 00	http://www.uc.pt/en/ects/info_caracter_geral/
RO IASI02	Erasmus office Alexandru Ioan Cuza University Erasmus@uaic.ro Tel. +40 232 201780	http://www.uaic.ro/uaic/bin/view/Cooperation/Insurance

D JENA01:	Friedrich Schiller University Jena International Office incoming@uni-jena.de Tel.: +49 3641 9401525	https://www.uni-jena.de/en/guest+studies+FAQ.html
I PAVIA01	International Relations office Erasmus Office Corso Strada Nuova 65, 27100 Pavia, Italy Tel: +390382984601 Students: incoming.erasmus@unipv.it For teaching staff erasmus.staff.mobility@unipv.it	For students: https://web.unipv.it/internazionale/international-students/exchange-students/erasmus/erasmus-eu-for-studies/upon-the-arrival/health-insurance/ For staff: https://web.unipv.it/internazionale/international-students/visiting-professors/
F POITIER01	Erasmus Office Université de Poitiers Hôtel Chaboureau 49 Place Charles de Gaulle Bat. E11, TSA 51133 86073 Poitiers Cedex 9 accueil.international@univ-poitiers.fr	See "Welcome Guide" at https://www.univ-poitiers.fr/souvenir-a-l-international/venir-a-l-universite-de-poitiers/welcome-guide/?_sf_s=welcme+guide
E SALAMAN02	International Relations Office e-mail: erasmus@usal.es Tf: +34 923294426	http://rel-int.usal.es/en/students/incoming-students/erasmus-student-mobility-for-studies
SF TURKU01	incoming@utu.fi	https://www.utu.fi/en/study-at-utu/accepted-students/residence-permit

4. Housing

Information and assistance can be provided by the following persons and information sources:

P COIMBRA 01	Núcleo de Alojamentos (Social Services of UC) Tel.: +351 239 101 282 E-mail: alojamentos@sas.uc.pt	International and mobility students may book their own accommodation at the students' residences of the UC or private lodging offers included in the online accommodation platform of the University of Coimbra available at www.uc.pt/go/accommodation
RO IASIO2	Erasmus office Alexandru Ioan Cuza University erasmus@uaic.ro Tel. +40 232 201780	http://www.uaic.ro/uaic/bin/view/Cooperation/accomodation (accommodation form to be downloaded from this link)
D JENA01:	Friedrich Schiller University Jena International Office incoming@uni-jena.de Tel.: +49 3641 9401525	https://www.uni-jena.de/en/guest+studies+FAQ.html applications must be made by students until 15 January/15 July: https://www.stw-thueringen.de/english/housing/index.html
I PAVIA01	International Relations office Erasmus Office Corso Strada Nuova 65, 27100 Pavia, Italy Tel: +390382984601 Students: incoming.erasmus@unipv.it For teaching staff: elena.fontana@unipv.it	For students: https://web.unipv.it/internazionale/international-students/exchange-students/erasmus/erasmus-eu-for-studies/useful-information-before-the-arrival For teaching staff: https://web.unipv.it/internazionale/international-students/visiting-professors/

F POITIER01	Erasmus Office Université de Poitiers Hôtel Chaboureau 49 Place Charles de Gaulle Bat. E11, TSA 51133 86073 Poitiers Cedex 9 accueil.international@univ-poitiers.fr	See "Welcome Guide" at https://www.univ-poitiers.fr/souvenir-a-linternational/venir-a-luniversite-de-poitiers/welcome-guide/?_sf_s=welcome+guide
E SALAMAN02	University of Salamanca Residence Halls	http://www.usal.es/residen/
	University Guidance Office (Flats, rooms, houses...) e-mail: sou@usal.es	http://spio.usal.es/Alojamiento
SF TURKU01	International Office: incoming@utu.fi	https://www.utu.fi/en/study-at-utu/accepted-students/housing

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ²
P COIMBRA 01	João Nuno Calvão da Silva Vice-Rector	27/01/2022	
RO IASI02	Prof. Dr. Tudorel Toader Rector	01/03/2022	
D JENA01:	Prof. Dr. Walter Rosenthal President	31.01.2022	
I PAVIA01	Dott.ssa Silvia Massara Head of the International Office	25/01/2022	
F POITIER01	Prof. Dr. Christine Fernandez- Maloigne Vice-Rector for International Relations	01/03/2022	
E SALAMAN02	Ricardo Rivero Ortega Rector	26/01/2022	
SF TURKU01	Prof. Jukka Kola Rector	25/01/2022	

²Scanned signatures are accepted

Annex : Departmental contact details

University of Coimbra	011	Education	Faculty of Psychology and Educational Sciences Prof. Lisete Mónico, ri-fpce@fpce.uc.pt
	021	Arts (History of Art, Art Studies)	Faculty of Arts and Humanities Prof. José Martins, jmartins@uc.pt
	022	Humanities (except Languages)	Faculty of Arts and Humanities Archaeology Prof. Armando Redentor, aredentor@gmail.com Faculty of Arts and Humanities Cultural Heritage and Museology Prof. Francisco Campos Gil, fgil@fis.uc.pt Faculty of Arts and Humanities European Studies Prof. Vanda Dias, vandadias@fl.uc.pt Faculty of Arts and Humanities Geography Prof. Isabel Paiva, isabelrp@fl.uc.pt Faculty of Arts and Humanities History Prof. Luís Trindade, luis.trindade1971@gmail.com Faculty of Arts and Humanities History of Art Prof. Sandra Saldanha, sandrasaldanha@bensculturais.com Faculty of Arts and Humanities Information Science Prof. Liliana Gomes, liliana.gomes@fl.uc.pt Faculty of Arts and Humanities Philosophy, Prof. Diogo Ferrer, ferrer.diogo@gmail.com
	023	Languages	Faculty of Arts and Humanities Anglo-American Studies Prof. Maria José Canelo, mcanelo@uc.pt Faculty of Arts and Humanities Classical Studies Prof. Carlota Silva, camirurb@fl.uc.pt Faculty of Arts and Humanities French Studies Prof. João Domingues, jcosta@fl.uc.pt Faculty of Arts and Humanities German Studies

		<p>Prof. Rogério Madeira, rogerpcm@fl.uc.pt</p> <p>Faculty of Arts and Humanities Italian Studies Prof. Rita Marnoto, rmarnoto@fl.uc.pt</p> <p>Faculty of Arts and Humanities Portuguese Studies Prof. Isabel Santos, mobilidade.port.is@gmail.com</p> <p>Faculty of Arts and Humanities Spanish Studies Prof. Maria Luíza Aznar, aznarjuan1@gmail.com</p> <p>Faculty of Arts and Humanities Translation Prof. Cornelia Plag, cornelia.plag@fl.uc.pt</p>
031	Social and behavioural sciences	<p>Faculty of Economics Economics, Sociology, International Relations intfeuc@fe.uc.pt</p> <p>Faculty of Psychology and Educational Sciences Psychology Prof. Lisete Mónico, ri-fpce@fpce.uc.pt</p>
032	Journalism and Information	<p>Faculty of Arts and Humanities Journalism and Communication Prof. João Miranda, jmiranda@uc.pt</p>
041	Business and administration	<p>Faculty of Economics Business and administration intfeuc@fe.uc.pt</p>
042	Law	<p>Faculty of Law Prof. João Pinto Monteiro, joaopm@fd.uc.pt</p>
051	Biological and related sciences	<p>Faculty of Sciences and Technology António Pereira Coutinho email: cafe@bot.uc.pt</p>
052	Environment	<p>Faculty of Sciences and Technology José Lopes de Almeida email: mobility.coord@dec.uc.pt</p>
053	Physical sciences	<p>Faculty of Sciences and Technology Manuela Marques da Silva email: manuela@uc.pt</p>
054	Mathematics and statistics	<p>Faculty of Sciences and Technology Daniel Marques Pinto email: uc26347@uc.pt</p>
061	Information & Communication Technologies	<p>Faculty of Sciences and Technology Raúl Barbosa email: info-mobilidade@dei.uc.pt</p>
071	Engineering and engineering trades	<p>Faculty of Sciences and Technology Ricardo Branco email: ricardo.branco@dem.uc.pt</p>
072	Manufacturing and processing	<p>Faculty of Sciences and Technology Graça Carvalho (general Departmental Erasmus Coord.) email: mgcarvalho@fct.uc.pt</p>
073	Architecture and construction	<p>Faculty of Sciences and Technology</p>

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	101	Personal services	Faculty of Arts and Humanities Tourism, Territory and Heritage Prof. Carlos Ferreira, carlos.ferreira@uc.pt
	0988	Inter-disciplinary programme in Health and Welfare	
	0788	Inter-disciplinary programme in Engineering, Manufacturing and Construction	
Alexandru Ioan Cuza University of Iasi	011	Education	Faculty of Psychology and Education Sciences - Assist. Dr. Emilia Pascal, emilia.pascal@uaic.ro
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	022	Humanities	Faculty of Philosophy and Social Political Sciences - Lect. Dr. Elena Simona Vranceanu, elena.simona.vranceanu@gmail.com
			Faculty of History - Lect. Dr. Augustin Gurita, augustingurita@yahoo.com
			Faculty of Orthodox Theology - Assoc. Prof. Dan Sandu, dansandu3@gmail.com
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	0321	Journalism and reporting	Faculty of Psychology and Education Sciences - Assist. Dr. Emilia Pascal, emilia.pascal@uaic.ro
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052	Environment	Faculty of Biology - Prof. Dr. Lucian Gorgan, lucian.gorgan@uaic.ro	
		Department of Geography - Lect. Dr. Daniela Larion, danielalarion@yahoo.co.uk Department of Geology - Assist. Dr. Iuliana Buliga, iuliana.buliga@uaic.ro	

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	061	Information and Communication Technologies (ICTs)	Faculty of Computer Science - Lect. Dr. Vlad Radulescu, rvlad@info.uaic.ro
	0724	Mining and extraction	Department of Geology - Assist. Dr. Iuliana Buliga, iuliana.buliga@uaic.ro
	0915	Therapy and rehabilitation	Faculty of Physical Education and Sports - Lect. Dr. Alexandru Oprean, alexandruoprean@yahoo.com
	092	Welfare	Faculty of Philosophy and Social Political Sciences - Lect. Dr. Elena Simona Vranceanu, elena.simona.vranceanu@gmail.com
	1014	Sports	Faculty of Physical Education and Sports - Lect. Dr. Alexandru Oprean, alexandruoprean@yahoo.com
	1015	Travel, tourism and leisure	Department of Geography - Lect. Dr. Daniela Larion, danielalarion@yahoo.co.uk
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	0219	Arts	https://www.uni-jena.de/ErasmusAnsprechpartner
	0221	Religion and theology	Prof. Dr. Martin Leiner martin.leiner@uni-jena.de
	0222	History and archaeology	History: Prof. Dr. Klaus Ries, klaus.ries@uni-jena.de
	0223	Philosophy and ethics	Dirk Schröder dirk.schroeder@uni-jena.de
	0229	Humanities (except languages)	https://www.uni-jena.de/ErasmusAnsprechpartner
	0231	Language acquisition	https://www.uni-jena.de/ErasmusAnsprechpartner
	0232	Literature and linguistics	https://www.uni-jena.de/ErasmusAnsprechpartner
	0288	Arts and humanities, inter-disciplinary	https://www.uni-jena.de/ErasmusAnsprechpartner
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	0511	Biology	Prof. Dr. Dirk Hoffmeister erasmus-bpf@uni-jena.de
	0512	Biochemistry	Prof. Dr. Dirk Hoffmeister erasmus-bpf@uni-jena.de
	0519	Biological and related sciences	Prof. Dr. Dirk Hoffmeister erasmus-bpf@uni-jena.de
	0521	Environmental sciences	Prof. Dr. Kamil Ustaszewski kamil.u@uni-jena.de
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	0611	Computer use	apl. Prof. Dr. Peter Dittrich peter.dittrich@uni-jena.de
	0619	Information and Communication Technologies (ICTs), not elsewhere c	apl. Prof. Dr. Peter Dittrich peter.dittrich@uni-jena.de
	0722	Materials Sciences	Prof. Dr. Malte C. Kaluza kaluza@ioq.uni-jena.de
	1014	Sports	Dr. Thomas Ohrt thomas.ohrt@uni-jena.de
University of Pavia	021	Arts	https://internazionale.unipv.eu/wp-content/uploads/2021/06/International-mobility-coordinators-1.pdf
	022	Humanities	
	023	Languages	
	031	Social and behavioural sciences	
	032	Journalism and information	
	041	Business and Administration	
	042	Law	
	051	Biological and related sciences	
	052	Environment	
	053	Physical sciences	
	0532	Earth sciences	
	054	Mathematics and statistics	
	061	Information and communication Technologies (ICTs)	

	071	Engineering and engineering trades	
	073	Architecture and construction	
	091	Health	
	0988	Inter-disciplinary programme in Health and Welfare	
	0788	Inter-disciplinary programme in Engineering, Manufacturing and Construction	
University of Poitiers	011	Education	INSPE : https://inspe.univ-poitiers.fr/rerelations-internationales/ LL : rifll@univ-poitiers.fr SHA : https://sha.univ-poitiers.fr/rerelations-internationales/#2mmcWYqYwEX9vVncwhkG DROIT et sciences sociales : ri.droit@univ-poitiers.fr Sciences économiques : https://sceco.univ-poitiers.fr/etudier-a-letranger/#18xEvoFVPiGBuJcmAw01 SFA : https://sfa.univ-poitiers.fr/formation/rerelations-internationales/ Sciences du sport : https://fss.univ-poitiers.fr/a-linternational/ Médecine et pharmacie : https://medphar.univ-poitiers.fr/accueil/echanges-internationaux/ ENSIP - Ingénierie pour la protection de l'environnement : https://ensip.univ-poitiers.fr/international/
	02	Arts and humanities	
	031	Social and behavioural sciences	
	04	Business, administration and law	
	05	Natural sciences, mathematics and statistics	
	061	Information and Communication Technologies (ICTs)	
	071	Engineering and engineering trades	
	091	Health	
	1014	Sports	
	0988	Inter-disciplinary programme in Health and Welfare	
	0788	Inter-disciplinary programme in Engineering, Manufacturing and Construction	
University of Salamanca	011	Education	Prof.ª Drª Dª Patricia Torrijas Fincias Tel.: +34 923 294400 Ext. 5718 E-mail: patrizamora@usal.es
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	022	Humanities	Profª. Drª. Dª. Sara Núñez Izquierdo Tel.: +34 923 294550 Ext. 1427, 6213 E-mail: mov.gh@usal.es
	023	Languages	Profª. Drª. Dª. Ana Alonso Alonso Tel.: +34 923 294447 Ext. 1756 E-mail: erasmusfil@usal.es , socratesfil@usal.es
	031	Social and behavioural sciences	Profª. Drª. D.ª Mª José Sánchez García Tel.: +34 923 294400 Ext. 3136 E-mail: socratesccss@usal.es
	032	Journalism and information	Profª. Drª. D.ª Mª José Sánchez García Tel.: +34 923 294400 Ext. 3136 E-mail: socratesccss@usal.es

041	Business and administration	Prof. Dr. D. Alvaro Garido Morgado Tel.: +34 923 294400 Ext. 1967 / 3202 E-mail: int.ec@usal.es
042	Law	Prof. Dr. D. Fátima García Díez Tel.: +34 923 294400 Ext. 1675 / 1608 coordinterderecho@usal.es, vic.estudiantes.der@usal.es
0511	Biology	Prof. Dr. D. Jesús Lacal Romero Tel.: +34 923 294400 Ext. 1933 y 663030885 E-mail: jlacal@usal.es
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0532	Earth sciences	Profª, Drª, Dª. Nilda Sánchez Martín Tel.: +34 923 294690 Ext. 3589 E-mail: nilda@usal.es
0533	Physics	Prof. Dr. D. Antonio Miguel Martínez Graña Tel.: +34 923 294400 Ext. 6304 E-mail amgranna@usal.es
054	Mathematics and statistics	Prof. Dr. D. Antonio Miguel Martínez Graña Tel.: +34 923 294400 Ext. 6304 E-mail amgranna@usal.es
061	Information and Communication Technologies (ICTs)	Prof. Dr. D. Antonio Miguel Martínez Graña Tel.: +34 923 294400 Ext. 6304 E-mail amgranna@usal.es
071	Engineering and engineering trades	Prof. Dr. D. Antonio Miguel Martínez Graña Tel.: +34 923 294400 Ext. 6304 E-mail amgranna@usal.es
0915	Therapy and rehabilitation	Profª, Drª, Dª. Carmen Sánchez Sánchez Tel.: +34 923 294590 Ext. 3200 / 1995 E-mail: csanchez@usal.es, adm.eueyf@usal.es
092	Welfare	Profª, Drª, Dª. Rosario Pozo García Tel.: +34 923 294612 Ext. 4610 E-mail: chpozo@usal.es
1014	Sports	
1015	Travel, tourism and leisure	
1022	Occupational health and safety	Profª, Drª, Dª. Marina Holgado Madruga Tel.: +34 923 294500 Ext. 1488 E-mail: mholgado@usal.es
0988	Inter-disciplinary programme in Health and Welfare	Profª, Drª, Dª. Marina Holgado Madruga Tel.: +34 923 294500 Ext. 1488 E-mail: mholgado@usal.es

	0788	Inter-disciplinary programme in Engineering, Manufacturing and Construction	Prof. Dr. D. Manuel Rodríguez Martín Tel.: +34 980 545000 Ext. 3724 E-mail: ingmanuel@usal.es
University of Turku	011	Education	Please see the updated list on: https://apps.utu.fi/apply/contacts/
	022	Humanities	
	023	Languages	
	031	Social and behavioural sciences	
	04	Business, administration and law	
	042	Law	
	051	Biological and related sciences	
	053	Physical Sciences	
	054	Mathematics and statistics	
	061	Information and Communication Technologies (ICTs)	
	0721	Food processing	
	091	Health	
	092	Welfare	
	0988	Inter-disciplinary programme in Health and Welfare	
	0788	Inter-disciplinary programme in Engineering, Manufacturing and Construction	